

UNIVERSITY OF VIRGINIA
DEPARTMENT OF SOCIOLOGY



STUDENT HANDBOOK
FOR
MAJORS AND MINORS
2022-2023

**Randall Hall, 130 Ruppel Dr.
P.O. Box 400766
Charlottesville, VA 22904**

**Phone: (434) 924-7293
Fax: (434) 924-7028**

<https://sociology.as.virginia.edu/>

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The information contained herein is for informational purposes only. The Undergraduate Record and Graduate Record represent the official repository for academic program requirements. These publications may be found at <http://records.ureg.virginia.edu/index.php>.

WELCOME FROM THE DIRECTOR OF UNDERGRADUATE PROGRAMS

We are delighted that you have decided to major or minor in Sociology at the University of Virginia. Sociology shows that social life has discernible, patterned regularities, and that much of what people do, believe, and become arises from their social position and social relationships. In pursuit of this understanding, sociologists study the whole range of social life from the intimacies of face-to-face interaction to the macro-level organization of the economy and the polity and such cultural institutions as religion. They employ diverse methods of collecting and analyzing quantitative and qualitative data. Many sociologists use the discipline's insights and methods to address practical problems: for example, to evaluate educational innovations, improve the delivery of health care, increase business productivity and the quality of work life, and project the social ramifications of population changes.

Study in Sociology at the University is designed to provide undergraduates with both a broad, systematic understanding of society and the opportunity to define their own intellectual development. Students receive a grounding in important classic and contemporary social theories; training in research design, empirical data collection, and statistical analysis; and exposure to the current state of knowledge in a variety of substantive areas. For majors who would like to pursue a particular focus, we currently offer two official "concentrations" that are noted on students' transcripts: Crime, Law, and Power, and Global Economy, Organizations, and Work.

Upon graduation, Sociology students will find that their liberal arts education is useful in many different kinds of careers. Sociology develops knowledge and skills of practical value, including broad understanding of different societal sectors and patterns, the ability to think critically and analytically, and the capacity to express ideas clearly both orally and in writing. Sociology majors are also able to offer employers specific skills in data collection and analysis.

Most Sociology students go on to pursue careers as managers or professionals. Many recent graduates have gone directly from college to work for banks, business firms, publishers, hospitals, state and Federal agencies, social service organizations, and market research firms. Others have successfully pursued graduate training in business, law, social work, public administration, health administration. A few have gone on to pursue academic careers in sociology or related disciplines.

If you have any questions or concerns, please don't hesitate to reach out to your faculty advisor, to me, or to the Department's Academic Assistant, Ms. Joyce Holleran. Welcome and I look forward to meeting you!

Elizabeth H. Gorman
Associate Professor and
Director of Undergraduate Programs

THE MAJOR IN SOCIOLOGY

PREREQUISITES

Before declaring a major in Sociology, a student must first complete SOC 1010-Introductory Sociology and one other course (three credits) in Sociology, with a grade of “C” or better in each course. SOC 3020-Introduction to Social Theory or SOC 3120-Sociology Research Workshop may be used to fulfill the second prerequisite requirement.

Third-year transfer students may declare a major in Sociology if they have completed a course in Introductory Sociology and one other Sociology course at their previous institution, with a grade of “C” or better in each course.

REQUIREMENTS TO COMPLETE THE MAJOR

Credit Requirements

Sociology majors are required to complete 30 credits of coursework approved by their faculty advisors or the Director of Undergraduate Programs (DUP). Normally, students meet this requirement by completing ten courses. Courses taken before declaring the major can be counted.

Required Courses

Four core courses are required for the Sociology major:

SOC 1010: Introductory Sociology (3-credit course)

Introduces the fundamental concepts and principles of sociology and the major subfields of the discipline. This course must be taken prior to declaring the major, but it counts towards the 30 credits required for the major.

SOC 3020: Introduction to Social Theory (3-credit course)

Considers important classical and contemporary perspectives in social theory. This course should be taken in the third year.

SOC 3120: Sociology Research Workshop (4-credit course)

Introduces students to the conceptualization of sociological research questions and to quantitative and qualitative approaches to data collection and analysis. This course should be taken in the fall of the third year.

SOC 3130: Introduction to Social Statistics (4-credit course)

Introduction to elementary methods of statistical analysis. No special mathematical background or aptitude is required. This course should be taken in the spring of the third year. Note that SOC 3120 is a prerequisite for this course.

Elective Courses

Majors must also complete six elective courses (18 credits). Four of these elective courses (12 credits) must be at the 3000 level or above, including two courses (6 credits) at the 4000 or 5000 level. Students should note that all 4000- and 5000-level courses require at least two prior Sociology courses (6 credits) as prerequisites. Courses in the Distinguished Majors Program (SOC 4980 and SOC 4981) do not count toward the elective requirements.

Grade Requirements

All courses used to meet the 30-credit requirement must be letter-graded. Courses taken on a Credit/No Credit or Satisfactory/Unsatisfactory basis do not count toward the major.

Note: The Sociology Department waived this rule during the 2020-2021 academic year and the Fall semester of 2022, following the Provost's grading policy during those terms. Courses completed during the 2020-2021 academic year or the Fall semester of 2022 with grades of CR will be counted toward the major.

A grade of "C" or better is necessary in every course to be counted toward the major. Students receiving less than a "C" in one of the four required courses must retake the course and receive a grade of "C" or better. Students receiving less than a "C" in an elective course will be required to take another Sociology course for the major. (Elective courses where a student receives an unsatisfactory but passing grade still count toward the College's requirement of 120 credits for graduation even though they do not count toward the major. Because the College will not give credit for taking a course twice, re-taken required Sociology courses do not count toward the 120-credit requirement.)

Students are required to maintain a GPA of 2.0 or higher in Sociology courses. In addition, students may not receive grades of "C minus" or lower in three or more Sociology courses. Students who fail to meet these requirements are required to petition the Director of Undergraduate Programs for permission to remain in the major. Any such petition must include both (a) an explanation of what occurred and (b) a plan for avoiding further low grades in the future. Students who do not submit a satisfactory petition will be dropped from the major.

Note: The online Student Information System (SIS) sometimes calculates the major GPA incorrectly by ignoring courses that cannot be applied toward the major due to low grades. The Department's calculation of the major GPA includes all Sociology courses and thus may be different.

COUNTING NON-STANDARD COURSES TOWARD THE MAJOR

In addition to standard undergraduate Sociology courses offered during the academic year, certain other types of courses may be counted toward the major.

Summer Session and J-Term Courses

Sociology courses taken during the summer session at the University of Virginia are equivalent to academic-year courses and count toward the major in Sociology. Thus, both required and elective courses may be taken during the summer session.

J-Term courses do *not* count toward the major. *Note: Due to the COVID-19 pandemic, J-Term courses taken in January 2021 only will be counted toward the major.*

Courses in Other Departments of the University or Other Institutions and Programs

Required courses and the required six credits at the 4000 or 5000 level must be completed in the Sociology Department. For other electives, up to two courses (six credits) may be taken outside the Sociology Department. These may include courses in other departments and programs at the University of Virginia or courses taken at another institution or program. All such courses must be completed with a grade of “C” or better. All requests to count courses taken outside the Sociology Department toward the Sociology major, whether taken at the University of Virginia or elsewhere, must be approved by the Director of Undergraduate Programs.

Courses in Other Departments of the University. Approval to count a course in another department of the University toward the Sociology major may be obtained *before* or *after* taking the course. To seek approval, a student should email or submit an electronic or paper copy of the “Petition for Approval of a UVA Non-Sociology Course” to the Director of Undergraduate Programs and the Department’s Academic Assistant (currently Ms. Joyce Holleran), together with a copy of the course syllabus. If the student is seeking approval in advance of taking the course and the syllabus is not yet available, the syllabus for the most recent prior offering of the course by the same instructor is acceptable. If the course syllabus does not include information about class session topics, readings, or assignments, the student must provide an additional document with that information.

Double counting one course toward two majors. Departmental approval for double counting courses is required by both departments. Students must request that approval using the appropriate DocuSign form (available on the Sociology website at <https://sociology.as.virginia.edu/program-forms-and-links>). Specific rules may be found at <https://college.as.virginia.edu/declaremajor>.

Courses in Other Institutions or Programs. Approval to count a course taken at another college, university or program must be obtained *before* taking the course (with the exception of transfer students, discussed below). Students who have not yet declared a Sociology major but who intend to do so may seek this approval *before* declaring the major (for example, a student who wishes to study abroad in the spring semester of the second year). To seek approval, a student should email or submit an electronic or paper copy of the “Petition for Approval of a Course at Another Institution or Program” to the Director of Undergraduate Programs and the Department’s Academic Assistant (currently Ms. Joyce Holleran), together with a copy of the course syllabus. If the syllabus is not yet available, the syllabus for the most recent prior offering of the course, preferably by the same instructor, is acceptable. If the course syllabus does not include information about class session topics, readings, or assignments, the student must provide an additional document with that information. Please note that petitions for approval of summer courses at community colleges will generally *not* be approved in the absence of unusual and compelling circumstances.

Transfer Students. Students who transfer from another college or university may count up to two courses taken at their previous institutions toward a Sociology major at the University of Virginia, with the approval of the Director of Undergraduate Programs. To seek approval, a student should email or submit an electronic or paper copy of the “Petition for Approval of a Course at Another Institution or Program” to the Director of Undergraduate Programs and the

Department's Academic Assistant (currently Ms. Joyce Holleran), together with a copy of the course syllabus. If the course syllabus does not include information about class session topics, readings, or assignments, the student must provide an additional document with that information. In addition, the student must also submit a copy of their official or unofficial transcript from the previous institution showing that the student earned a grade of C or better in the relevant course.

Independent Study

Fourth-year students with a strong academic record (a Sociology GPA of 3.2 or higher) may wish to pursue an independent study under the supervision of a faculty member (SOC 4970 - Special Studies in Sociology). Three credits of SOC 4970 can count towards the major. Enrollment in SOC 4970 requires prior approval by the Director of Undergraduate Programs. To apply for approval, a student should first develop a syllabus with the instructor who will supervise the independent study. This syllabus should indicate the planned learning goals, readings, activities, frequency of meetings with your instructor, and modes of learning assessment. The student should also complete the Independent Study Form, which is available on the Sociology website (<https://sociology.as.virginia.edu/program-forms-and-links>). The form and syllabus should be submitted to the DUP, who may ask for revisions before approval.

Graduate Courses and Dual-Level Courses

Although Sociology courses at the 5000-level are designed for graduate students, some of these courses may be of interest to fourth-year students with an exceptional academic record (a Sociology GPA of 3.4 or higher). Undergraduate enrollment in a 5000-level course is at the discretion of the instructor. Undergraduate students should not normally take a 5000-level course until they have completed SOC 1010-Introductory Sociology and six courses (18 credits) in Sociology.

Occasionally the Department offers courses that have a dual listing, e.g. SOC 4053/8053. These courses are open to both undergraduate and graduate students with distinct requirements for each. Undergraduates should enroll in the lower-level course listed.

EXEMPTIONS AND WAIVERS

Exemption from SOC 1010

Transfer students who have transferred credits for a course in Introductory Sociology taken at another institution prior to matriculation at the University are exempt from the requirement to take SOC 1010. However, the Introductory Sociology course taken at the previous institution does not count toward the 30 credits required for the completion of the sociology major. Thus transfer students must take an additional Sociology course at any level.

Exemption from SOC 3130

Students may be exempted from the requirement to take SOC 3130 - Introduction to Social Statistics, if one of the following circumstances applies:

1. The student has completed PSYC 2005 & 3006 with a "C" or better *and* either (a) is double-majoring in Psychology or (b) completed those courses prior to declaring a major in sociology.

2. The student has completed ECON 3710 with a “C” or better *and* either (a) is double-majoring in Economics or (b) completed that course prior to declaring a major in sociology.
3. The student has completed STAT 2020, STAT 2120, or STAT 3120 *and* either (a) is double-majoring in Statistics or (b) completed that course prior to declaring a major in sociology.

Exemption from SOC 3130 does not reduce the total 30 credits required for completion of the major. Thus, exempted students must complete an additional Sociology course at any level.

Other Exemptions and Waivers

Students in unusual circumstances may petition the DUP and the Undergraduate Studies Committee for an exemption from a requirement or a waiver of any departmental policy relating to the major. It is the student’s responsibility to make sure that the Committee has all appropriate materials.

DECLARING A MAJOR IN SOCIOLOGY

Deferring the Declaration of Major

Before declaring a major in sociology, a student must first complete the prerequisite courses. (See the section above on “Requirements for the Major” for details.). Students entering their fifth semester who have not completed the prerequisites to declaring the major must *defer* their declaration for one semester while they complete the prerequisites. The Declaration of Major Deferral Form is available from the College website (<https://college.as.virginia.edu/forms>). On the form, list the Director of Undergraduate Programs as your “major contact” in the Department. You should also contact the Department’s Academic Assistant, Ms. Joyce Holleran, to let her know you plan to submit the deferral form. Otherwise, if you submit the form incorrectly, the Department may not know about it.

Procedure for Declaring the Major

When you are ready to declare a major, please follow these steps.

- Step 1.** Contact the Department’s Academic Administrative Assistant, Ms. Joyce Holleran, and let her know you would like to declare your major. She will assign you to a faculty advisor. If you have a preference for a particular advisor, please let Ms. Holleran know. All regular faculty serve as advisors; see the full list on the last page of this handbook.
- Step 2.** Download and fill out a copy of the declaration worksheet (available at <https://sociology.as.virginia.edu/program-forms-and-links>). The worksheet will ask you to list required and elective courses and the semester in which you took or plan to take them. With respect to future elective courses, this does not represent a commitment to take those courses. The goal is simply to plan one possible path to completing the major. To identify elective courses that you may wish to take, you can consult the current undergraduate course listing (available at <https://sociology.as.virginia.edu/undergraduate->

[courses](#)) and the University Undergraduate Record, which lists all approved courses in Sociology (<http://records.ureg.virginia.edu>).

Step 3. Schedule a meeting with your assigned advisor (in person or via Zoom). Bring the declaration worksheet to the meeting with your assigned faculty advisor. Your advisor should review your worksheet and discuss your broader interests in sociology. You and your advisor should then agree on a plan of study.

Step 4. Prepare and submit the Declaration of Major/Minor Form online through DocuSign (see instructions at <https://college.as.virginia.edu/forms>). DocuSign will route the form to your advisor for signature. Once your advisor signs it, the form will be forwarded to the Sociology Department and the University Registrar.

YOUR FACULTY ADVISOR

When a student becomes a Sociology major, a faculty member will be assigned as the student's academic advisor, replacing any previous academic advisor. Students are expected to meet with their advisors at least once each semester to discuss choice of courses, progress toward fulfilling requirements, and any other questions or problems concerning the student's academic work.

Faculty office hours are posted on their office doors and on the Department [website](#). If you cannot meet during your advisor's regular office hours, contact your advisor to make an appointment.

The College schedules advising weeks in late October or early November and late March or early April. Your advisor should contact you to schedule a meeting during those weeks. However, if you do not hear from your advisor, you should take the initiative to arrange a meeting.

CONCENTRATIONS

The Department offers two concentrations as options for sociology majors: "Crime, Law and Power" and "Global Economy, Organizations and Work." Although a concentration is not required, students with an interest in one of these areas may find it valuable. A concentration enables students to pursue a coherent course of study focused on a particular theme and guides them in selecting the courses that allow for an in-depth exploration of that topic. Moreover, because concentrations are noted on students' transcripts, they signal a specific course of study to graduate programs and employers.

Crime, Law and Power

The Crime, Law and Power concentration may be of interest to students planning careers in law, criminal justice, politics, government, and related non-profit agencies. It provides students with a rigorous study of social theory and research to aid them in developing an understanding of crime and violence, law and the legal system, and legal and non-legal modes of exercising power in society. As the term is understood here, "power" is more specific than general inequality and refers to the ability to compel or coerce others through legal, political, or violent means.

Relevant Sociology courses:

SOC 2210 Drugs & Society
SOC 2055 Law and Society
SOC 2220 Social Problems
SOC 2230 Criminology
SOC 2380 Violence & Gender
SOC 4230 Deviance & Social Control
SOC 4260 Race Crime & Punishment
SOC 4660 Sociology of Power & Authority
SOC 4055 Sociology of Law

Other relevant A&S courses (students may count only one of these towards the concentration):

MDST 3406 The Wire: Understanding Urban America
PSYC 2410 Abnormal Psychology
WGS 2898 Preventing Sexual Assault on Campus
WGS 2897 Gender Violence and Social Justice
WGS 4800 Gender-Based Violence
AAS 3810 Race, Culture and Inequality
PHIL 2060 Philosophical Problems in Law
PHIL 2690 Justice, Law, and Morality
PHIL 3670 Law and Society

Global Economy, Organizations and Work

The Global Economy, Organizations, and Work concentration may be of interest to students planning careers in business, government, law, human resources, and market research. It provides students with the opportunity to study the economic sphere of social life from within the liberal arts and sciences, utilizing a social-science point of view.

Relevant Sociology courses:

SOC 2900 Economy and Society
SOC 3559 Sociology of Innovation
SOC 3440 Chinese Society
SOC 3470 Sociology of Development
SOC 3480 Sociology of Globalization
SOC 3710 Organizations, Institutions, Markets
SOC 4140 Sociology of Consumption
SOC 4190 Gender and Work
SOC 4290 Sociology of Money
SOC 4480 Sociology of Professions
SOC 4510 Special Topics in Work: The Ethics of Insecurity

Other relevant A&S courses (students may count only one of these towards the concentration):

ANTH 3220 - Economic Anthropology
HIUS 2061 - American Economic History (cross-listed as Econ 2060)
HIUS 3471 - History of American Labor
HIEU 2051 - Economic History of Europe
HIEA 3211 - Japan's Economic Miracle
ECON 4150 - Economics of Labor
ECON 4190 - Industrial Organization
ECON 4195 - Empirical Industrial Organization

Requirements

Each concentration requires the completion of three courses (9 credits) focused on relevant topics. Certain courses have been pre-approved as counting toward each of these concentrations. A student may also petition the Director of Undergraduate Programs to count a course that has not been pre-approved. No more than one course (3 credits) taken outside the Department may be counted toward the concentration. To be counted toward a concentration, a course taken outside the Department must also count toward the major. A course taken at another institution or study-abroad program may be counted toward a concentration without petition if the College deems it equivalent to one of the College courses that have been pre-approved for the concentration.

Procedure for Declaring a Concentration

Students may declare a concentration once they have completed or enrolled in all three courses with grades of C or above. To declare a concentration, follow these steps:

- Step 1.** Download the relevant Concentration Form (a PDF file) from the Sociology Department website (<https://sociology.as.virginia.edu/program-forms-and-links>).
- Step 2.** Schedule a meeting with your advisor (in person or via Zoom). Bring the Concentration Form to the meeting with your advisor. You and your advisor should discuss your interest in the concentration and agree on a plan of study.
- Step 3.** Complete the Concentration Form and submit it to the Department's Academic Assistant, Ms. Joyce Holleran, either in paper or electronic form.

THE DISTINGUISHED MAJORS PROGRAM

The Department of Sociology participates in the College's Distinguished Majors Program (DMP). The DMP provides qualified and motivated students with the opportunity to design and carry out an original research project under the supervision of a faculty member over the course of two semesters. This effort culminates in writing an honors thesis.

Eligibility for Admission to the Program

- Students wishing to join the Program should have a cumulative GPA of 3.4 or higher. Students with a slightly lower GPA may be admitted, with the expectation that grades will be raised by the time of graduation (see the section on "Levels of Distinction" below).
- Students must have completed SOC 3120-Sociology Research Workshop before enrolling in the Program.

Requirements

Participation in the Distinguished Majors Program requires the completion of two additional courses (six credits) beyond the 10 courses normally required for major. The two DMP courses, SOC 4980 and SOC 4981, are not considered electives and thus do not count toward the requirement of two 4000- or 5000-level electives to complete the major.

In the first semester of the Program, normally the Fall semester of the fourth year, students must register for SOC 4980, Distinguished Majors Thesis Research. In this course, students formulate a clear research question, design their research, prepare a detailed research proposal or thesis draft, and begin data collection. If the number of Distinguished Majors is sufficient, the Department will offer a weekly Distinguished Majors seminar taught by the DUP or another faculty member. In any case, students will meet regularly with their faculty advisors.

In the second semester of the Program, normally the Spring semester of the fourth year, students must register for SOC 4981, Distinguished Majors Thesis Writing. In this course, students complete data collection and analysis and write a finished thesis under the supervision of their faculty advisors. The final thesis is due at the end of April and will be jointly graded by the student's faculty advisor and another faculty member.

In unusual circumstances, a student may request to participate in the Spring of the third year and the Fall of the fourth year. Students who are interested in this option should consult with the Director of Undergraduate Programs.

Levels of Distinction

Students who successfully complete the requirements of the DMP may receive their degrees with distinction. There are three levels of honors: distinction, high distinction, and highest distinction. The level of distinction awarded depends on: (1) the grade for the thesis, (2) overall performance in the Sociology major, and (3) overall College record.

The College of Arts and Sciences requires that students completing a Distinguished Majors Program earn an overall College GPA of 3.4 or higher. Importantly, the College does not round GPAs. Any student who completes the thesis but does not have an overall GPA of 3.4 or higher will receive credit for SOC 4980 and SOC 4981, but will not be able to graduate with distinction.

Applying to the Program

In February or March, a letter will be sent to all eligible students inviting them to apply to the Program. This letter will indicate the application deadline. Students who are interested in applying should follow these steps:

1. Formulate a tentative idea for a research project. Most importantly, it should interest you and it should involve asking a question that you don't already know the answer to. It's understood that your project will evolve over the course of the program.
2. Identify one or more faculty members who might be a good advisor for your project. It may be someone you have had as a course instructor. Alternatively, you can identify a potential advisor by reviewing faculty members' research and teaching interests on the Sociology website, or by consulting with the Director of Undergraduate Programs.
3. Discuss your idea for a research project with these faculty members. If you feel there is a good fit with one of them, ask that faculty member if they would be willing to supervise your thesis. Faculty members cannot make a commitment at this stage, but they can indicate whether they would be willing to serve if you are admitted to the program and assigned to them.
4. Prepare a brief description of your planned research project as you envision it after discussing it with faculty members.
5. Download and complete the DMP application form (available on the Department website at <https://sociology.as.virginia.edu/program-forms-and-links>). Email the completed form and your project description to Joyce Holleran at jeh6se@virginia.edu by the announced deadline.

The Selection Process

Participation in the Distinguished Majors Program will be capped at the number that the Department has resources to advise and support, which may vary from year to year. Depending upon the number of applications in a given year, it may be necessary to make a selection among the applicants. In that case, the Undergraduate Committee will consider the strength and quality of students' research ideas and the Department's ability to provide suitable advisors for their projects. It is also possible that a student may be admitted to the program but may not be assigned to their first-choice advisor, if that faculty member is requested by more students than she or he can adequately advise. In that case, the Undergraduate Committee will work with students to identify a suitable alternative advisor.

THE MINOR IN SOCIOLOGY

Students pursuing other majors may find that some study in sociology is beneficial for their academic or career plans. For such students, the minor in sociology may be a good choice.

REQUIREMENTS TO COMPLETE THE MINOR

Credit requirements

Sociology Minors are required to complete six courses (18 credits) in the program.

Required Course

Students must complete the following course with a grade of “C” or higher:

SOC 1010: Introductory Sociology (3-credit course)

Introduces the fundamental concepts and principles of sociology and the major subfields of the discipline.

Elective Courses

Minors must also complete two elective courses (6 credits) at the 4000 or 5000 level. The remaining three elective courses (9 credits) can be taken at any level.

Grade Requirements

All courses used to meet the 18-credit requirement must be letter-graded. Courses taken on a Credit/No Credit or Satisfactory/Unsatisfactory basis do not count toward the major.

Note: The Sociology Department waived this rule during the 2020-2021 academic year and the Fall semester of 2022, following the Provost’s grading policy during those terms. Courses completed during the 2020-2021 academic year or the Fall semester of 2022 with grades of CR will be counted toward the minor.

A grade of “C” or better is necessary in every course to be counted toward the minor. Students receiving less than a “C” in SOC 1010-Introductory Sociology must retake the course and receive a grade of “C” or better. Students receiving less than a “C” in an elective course will be required to take another Sociology course to complete the minor. (Elective courses where a student receives an unsatisfactory but passing grade still count toward the College’s requirement of 120 credits for graduation even though they do not count toward the major. Because the College will not give credit for taking a course twice, if SOC 1010 is re-taken, the second time will not count toward the 120-credit requirement.)

In addition, students are required to maintain a GPA of 2.0 or higher in Sociology. Students who fail to do so will be dropped from the minor.

Note: The online Student Information System (SIS) sometimes calculates the major GPA incorrectly by ignoring courses that cannot be applied toward the major due to low grades. The Department’s calculation of the major GPA includes all Sociology courses and thus may be different.

COUNTING NON-STANDARD COURSES TOWARD THE MINOR

In addition to standard undergraduate Sociology courses offered during the academic year, certain other types of courses may be counted toward the minor.

Summer Session and J-Term Courses

Sociology courses taken during the summer session at the University of Virginia are equivalent to academic-year courses and count toward the minor in Sociology. Thus, both required and elective courses may be taken during the summer session. J-Term courses do *not* count toward the minor.

Note: Due to the COVID-19 pandemic, J-Term courses taken in January 2021 only will be counted toward the minor.

Courses in Other Departments of the University or Other Institutions and Programs

All courses to be counted toward the minor in Sociology must be taken in the Sociology Department. Thus, courses taken in another department, in another institution's summer session, in a study-abroad program, or at a previously-attended institution (for transfer students) do *not* count toward the minor.

Independent Study

Fourth-year students with a strong academic record (a Sociology GPA of 3.2 or higher) may wish to pursue an independent study under the supervision of a faculty member (SOC 4970 - Special Studies in Sociology). Three credits of SOC 4970 can count towards the minor. Enrollment in SOC 4970 requires prior approval by the Director of Undergraduate Programs. To apply for approval, a student should first develop a syllabus with the instructor who will supervise the independent study. This syllabus should indicate the planned learning goals, readings, activities, frequency of meetings with your instructor, and modes of learning assessment. The student should also complete the Independent Study Form, which is available on the Sociology website (<https://sociology.as.virginia.edu/program-forms-and-links>). The form and syllabus should be submitted to the DUP, who may ask for revisions before approval.

Graduate Courses and Dual-Level Courses

Although Sociology courses at the 5000-level are designed for graduate students, some of these courses may be of interest to fourth-year students with an exceptional academic record (a Sociology GPA of 3.4 or higher). Undergraduate enrollment in a 5000-level course is at the discretion of the instructor. Undergraduate students should not normally take a 5000-level course until they have completed SOC 1010-Introductory Sociology and six courses (18 credits) in Sociology.

Occasionally the Department offers courses that have a dual listing, e.g. SOC 4053/8053. These courses are open to both undergraduate and graduate students with distinct requirements for each. Undergraduates should enroll in the lower-level course listed.

EXEMPTIONS AND WAIVERS

Exemption from SOC 1010

Transfer students who have transferred credits for a course in Introductory Sociology taken at another institution prior to matriculation at the University are exempt from the requirement to

take SOC 1010-Introductory Sociology. However, the Introductory Sociology course taken at the previous institution does not count toward the 18 credits required for the completion of the sociology minor. Thus transfer students must take an additional sociology course at any level.

Other Exemptions and Waivers

Students in unusual circumstances may petition the DUP and the Undergraduate Studies Committee for an exemption from a requirement or a waiver of any departmental policy relating to the minor. It is the student's responsibility to make sure that the Committee has all appropriate materials.

DECLARING A MINOR IN SOCIOLOGY

Procedure for Declaring the Minor

Students sometimes know early on that they wish to complete a minor. Other students decide to declare a minor after they find they have already fulfilled all or almost all of the requirements. When you are ready to declare a minor, please follow these steps.

- Step 1.** Contact the Department's Academic Administrative Assistant, Ms. Joyce Holleran, and let her know you would like to declare your minor. She will answer any questions you may have and will direct you to a member of the faculty Undergraduate Committee.
- Step 2.** Schedule a meeting with that faculty member (in person or via Zoom) to discuss your interests in sociology and the specific courses you would like to take. You and the Undergraduate Committee member should agree on a plan of study. *Note: If you have already completed or almost completed the requirements for the minor, this step is optional.*
- Step 3.** Prepare and submit the Declaration of Major/Minor Form online through DocuSign (see instructions at <https://college.as.virginia.edu/forms>). *Be sure to check the box indicating that this is a minor declaration.* DocuSign will route the form to the Undergraduate Committee member for signature. Once signed, the form will be forwarded to the Sociology Department and the University Registrar.

Changing a Major to a Minor

Students sometimes wish to change their status from a major to a minor. For example, a student who is double-majoring may find that she or he cannot complete all the requirements for both majors. In that case, you should follow the procedure above for declaring the minor, but be sure to let Ms. Holleran know you are switching from a major to a minor.

GENERAL INFORMATION

Second Writing Requirement

Most 4000-level Sociology courses and some 3000-level courses can be used to meet the College's Second Writing Requirement (SWR). If a course meets this requirement, the syllabus should make that clear. In case of uncertainty, students should ask the instructor whether a particular course meets the SWR.

Enrolling in a Course that is Restricted or Full

During registration (after early registration) there are many occasions when a course is full or restricted. In these cases students have the option of adding their names to the waitlist in SIS. In special cases only, a student may ask the instructor of the course to grant ad hoc permission to enroll. This approach does *not* guarantee enrollment, however, as the instructor has discretion to maintain or override enrollment limits.

Dropped Enrollment in a Course

If a student does not appear at the first class meeting, and does not contact the instructor in advance, the instructor reserves the right to cancel the student's enrollment in that course.

Prizes

The Department annually awards two undergraduate prizes: The Commonwealth Prize for the Best Undergraduate Paper in a Sociology course, and the Prize for the Outstanding Distinguished Majors Thesis. Faculty members nominate student papers for these awards.

Degrees with Distinction

Students may earn a degree with distinction by successfully completing the Distinguished Majors Program (see the section on "The Distinguished Majors Program" above) or by achieving an overall College of Arts and Sciences GPA of 3.6 or higher.

Applying for Graduation

All fourth-year students will receive information from the College regarding graduation procedures. Students must officially apply for graduation via SIS. If you have any questions regarding your progress in the major, or what requirements you may still need to complete, you should contact the Undergraduate Administrative Assistant for help.

Degree Applications are due:

- By October 1 if the degree is to be conferred in December
- By February 1 if the degree is to be conferred in May
- By July 1 if the degree is to be conferred in August.

Students Graduating in August or December

Sociology majors who graduate in August or December do not have a degree ceremony at those times. In the following Spring you will receive an invitation to attend the May ceremony. Please reply to the invitation as soon as possible. Once the Department knows you wish to attend the ceremony, you will be added to the graduation e-mail list so that you will receive important information about the Sociology degree ceremony.

SOCIOLOGY FACULTY: AREAS OF SPECIALIZATION & DEGREE INSTITUTION

Aviles, Natalie (UC San Diego)

Health and Medicine
Science and Technology Studies
Cultural Sociology
Public Policy

Bair, Jennifer (Duke)

Sociology of Development
Economic Sociology
Gender & Work, Labor Markets
Globalization

Buckelew, Rose (Duke)

Race & Ethnicity
Crime and Deviance
Mental Health
Medical Sociology

Foster, B. Brian (UNC Chapel Hill)

Race and Ethnicity
Racial Stratification/Inequality
Qualitative Methods

Gorman, Elizabeth (Harvard)

Work, Occupations, Professions
Organizations
Gender & Work
Research Methods

Greenland, Fiona (Michigan)

Social Theory
Sociology of Culture
Crime and Deviance
Art/Science Studies

Guterbock, Thomas (Chicago)

Social Capital and Community
Political Sociology
Survey Research Methods

Hunter, James D. (Rutgers)

Sociology of Culture
Sociology of Religion
Sociology of Knowledge
Social Change

Kumar, Krishan (Kent)

Social & Political Thought
Political Sociology
Sociology of Culture
Comparative-Historical Sociology

Makarova, Ekaterina (Manchester, UK)

Urban Sociology
Social Change
Sociology of Religion
Eastern Europe & Central Asia

Mullins, Ian (UC San Diego)

Political Sociology
Cultural Sociology
Knowledge and Technology

Olick, Jeffrey (Yale)

Sociology of Culture
Social Theory
Historical Sociology

Parham, Angel Adams (Univ. of Wisconsin-Madison)

Sociology of Globalization
Race and Ethnicity

Polillo, Simone (Pennsylvania)

Comparative Historical Sociology
Economic Sociology
Social Theory

Press, Andrea (UC Berkeley)

Media Studies/Communication
Sociology of Culture
Social Theory

Pugh, Allison (UC Berkeley)

Sociology of Culture
Sociology of Family
Qualitative Methods
Gender

Reed, Isaac (Yale)

Cultural Sociology
Historical Sociology
Social Theory

Roksa, Josipa (New York University)

Social Inequality
Sociology of Education
Stratification

Skubby, David (University of Akron)

Sociology of Childhood
Sociology of Mental Health and Illness
Sociology of Self

Slez, Adam (Univ. of Wisconsin-Madison)

Political Sociology
Comparative-Historical Sociology
Quantitative Methods
Spatial Data Analysis

Sullivan, Teresa A. (University of Chicago)

Labor Force Demography
Sociology of Work
Social Problems

Vickerman, Milton (New York University)

Race & Ethnicity
Social Stratification
Sociology of Religion
Immigration & Citizenship Studies

Wang, Yingyao (Yale)

Economic and Political Sociology
Comparative and Historical Sociology
Sociology of Development

Wilcox, W. Bradford (Princeton)

Sociology of Family
Sociology of Religion