

**UNIVERSITY OF VIRGINIA**  
**DEPARTMENT OF SOCIOLOGY**



**STUDENT HANDBOOK**  
**FOR**  
**MAJORS AND MINORS**  
**2022-2023**

**Randall Hall, 130 Ruppel Dr.  
P.O. Box 400766  
Charlottesville, VA 22904**

**Phone: (434) 924-7293  
Fax: (434) 924-7028**

**<https://sociology.as.virginia.edu/>**

**Updated 11.17.22**

# TABLE OF CONTENTS

<b>Welcome from the Director of Undergraduate Programs</b> .....	1
<b>The Major in Sociology</b> .....	2
<b>Prerequisites</b>	
<b>Requirements to Complete the Major</b>	2
Credit Requirements	2
Required Courses	2
Elective Courses	3
Grade Requirements	3
<b>Counting Non-Standard Courses Toward the Major</b>	
Summer Session and J-Term Courses	3
Courses in Other Departments of the University or Other Institutions and Programs	4
Independent Study	4
Graduate Courses and Dual-Level Courses	4
<b>Exemptions and Waivers</b>	
Exemption from SOC 1010	5
Exemption from SOC 3130	5
Other Exemptions and Waivers	5
<b>Declaring a Major in Sociology</b>	
Deferring the Declaration of Major	5
Procedure for Declaring the Major	6
<b>Your Faculty Advisor</b>	6
<b>Concentrations</b>	
Crime, Law and Power	7
Global Economy, Organizations and Work Requirements	7
Procedure for Declaring a Concentration	7
<b>The Distinguished Majors Program (DMP)</b>	
Eligibility for Admission to the Program	8
The Application Process	8
Requirements	8
Levels of Distinction	9
<b>The Minor in Sociology</b> .....	10
<b>Requirements to Complete the Minor</b>	
Credit Requirements	
Required Course	10
Elective Courses	10
Grade Requirements	10
<b>Counting Non-Standard Courses Toward the Minor</b>	
Summer Session and J-Term Courses	11
Courses in Other Departments of the University or Other Institutions and Programs	11
Independent Study	11

Graduate Courses and Dual-Level Courses	11
<b>Exemptions and Waivers</b>	
Exemption from SOC 1010	11
Other Exemptions and Waivers	12
<b>Declaring a Minor in Sociology</b>	
Procedure for Declaring the Minor	12
Changing a Major to a Minor	12
<b>General Information.....</b>	<b>13</b>
Second Writing Requirement	13
Enrolling in a Course that is Restricted or Full	13
Dropped Enrollment in a Course	13
Prizes	13
Degrees with Distinction	13
Applying for Graduation	13
Students Graduating in August or December	13
<b>Sociology Faculty: Areas of Specialization &amp; Degree Institution.....</b>	<b>14</b>

*The information contained herein is for informational purposes only. The Undergraduate Record and Graduate Record represent the official repository for academic program requirements. These publications may be found at <http://records.ureg.virginia.edu/index.php>.*

## **WELCOME FROM THE DIRECTOR OF UNDERGRADUATE PROGRAMS**

We are delighted that you have decided to major or minor in Sociology at the University of Virginia. Sociology shows that social life has discernible, patterned regularities, and that much of what people do, believe, and become arises from their social position and social relationships. In pursuit of this understanding, sociologists study the whole range of social life from the intimacies of face-to-face interaction to the macro-level organization of the economy and the polity and such cultural institutions as religion. They employ diverse methods of collecting and analyzing quantitative and qualitative data. Many sociologists use the discipline's insights and methods to address practical problems: for example, to evaluate educational innovations, improve the delivery of health care, increase business productivity and the quality of work life, and project the social ramifications of population changes.

Study in Sociology at the University is designed to provide undergraduates with both a broad, systematic understanding of society and the opportunity to define their own intellectual development. Students receive a grounding in important classic and contemporary social theories; training in research design, empirical data collection, and statistical analysis; and exposure to the current state of knowledge in a variety of substantive areas. For majors who would like to pursue a particular focus, we currently offer two official "concentrations" that are noted on students' transcripts: Crime, Law, and Power, and Global Economy, Organizations, and Work.

Upon graduation, Sociology students will find that their liberal arts education is useful in many different kinds of careers. Sociology develops knowledge and skills of practical value, including broad understanding of different societal sectors and patterns, the ability to think critically and analytically, and the capacity to express ideas clearly both orally and in writing. Sociology majors are also able to offer employers specific skills in data collection and analysis.

Most Sociology students go on to pursue careers as managers or professionals. Many recent graduates have gone directly from college to work for banks, business firms, publishers, hospitals, state and Federal agencies, social service organizations, and market research firms. Others have successfully pursued graduate training in business, law, social work, public administration, health administration. A few have gone on to pursue academic careers in sociology or related disciplines.

If you have any questions or concerns, please don't hesitate to reach out to your faculty advisor, to me, or to the Department's Academic Assistant, Ms. Joyce Holleran. Welcome and I look forward to meeting you!

Elizabeth H. Gorman  
Associate Professor and  
Director of Undergraduate Programs

## **THE MAJOR IN SOCIOLOGY**

### **PREREQUISITES**

Before declaring a major in Sociology, a student must first complete SOC 1010-Introductory Sociology and one other course (three credits) in Sociology, with a grade of “C” or better in each course. SOC 3020-Introduction to Social Theory or SOC 3120-Sociology Research Workshop may be used to fulfill the second prerequisite requirement.

Third-year transfer students may declare a major in Sociology if they have completed a course in Introductory Sociology and one other Sociology course at their previous institution, with a grade of “C” or better in each course.

### **REQUIREMENTS TO COMPLETE THE MAJOR**

#### **Credit Requirements**

Sociology majors are required to complete 30 credits of coursework approved by their faculty advisors or the Director of Undergraduate Programs (DUP). Normally, students meet this requirement by completing ten courses. Courses taken before declaring the major can be counted.

#### **Required Courses**

Four core courses are required for the Sociology major:

##### **SOC 1010: Introductory Sociology (3-credit course)**

Introduces the fundamental concepts and principles of sociology and the major subfields of the discipline. This course must be taken prior to declaring the major, but it counts towards the 30 credits required for the major.

##### **SOC 3020: Introduction to Social Theory (3-credit course)**

Considers important classical and contemporary perspectives in social theory. This course should be taken in the third year.

##### **SOC 3120: Sociology Research Workshop (4-credit course)**

Introduces students to the conceptualization of sociological research questions and to quantitative and qualitative approaches to data collection and analysis. This course should be taken in the fall of the third year.

##### **SOC 3130: Introduction to Social Statistics (4-credit course)**

Introduction to elementary methods of statistical analysis. No special mathematical background or aptitude is required. This course should be taken in the spring of the third year. Note that SOC 3120 is a prerequisite for this course.

### **Elective Courses**

Majors must also complete six elective courses (18 credits). Four of these elective courses (12 credits) must be at the 3000 level or above, including two courses (6 credits) at the 4000 or 5000 level. Students should note that all 4000- and 5000-level courses require at least two prior Sociology courses (6 credits) as prerequisites. Courses in the Distinguished Majors Program (SOC 4980 and SOC 4981) do not count toward the elective requirements.

### **Grade Requirements**

All courses used to meet the 30-credit requirement must be letter-graded. Courses taken on a Credit/No Credit or Satisfactory/Unsatisfactory basis do not count toward the major.

*Note: The Sociology Department waived this rule during the 2020-2021 academic year due to the COVID-19 pandemic. Courses completed during the 2020-2021 academic year with grades of CR will be counted toward the major.*

A grade of “C” or better is necessary in every course to be counted toward the major. Students receiving less than a “C” in one of the four required courses must retake the course and receive a grade of “C” or better. Students receiving less than a “C” in an elective course will be required to take another Sociology course for the major. (Elective courses where a student receives an unsatisfactory but passing grade still count toward the College’s requirement of 120 credits for graduation even though they do not count toward the major. Because the College will not give credit for taking a course twice, re-taken required Sociology courses do not count toward the 120-credit requirement.)

Students are required to maintain a GPA of 2.0 or higher in Sociology courses. In addition, students may not receive grades of “C minus” or lower in three or more Sociology courses. Students who fail to meet these requirements are required to petition the Director of Undergraduate Programs for permission to remain in the major. Any such petition must include both (a) an explanation of what occurred and (b) a plan for avoiding further low grades in the future. Students who do not submit a satisfactory petition will be dropped from the major.

*Note: The online Student Information System (SIS) sometimes calculates the major GPA incorrectly by ignoring courses that cannot be applied toward the major due to low grades. The Department’s calculation of the major GPA includes all Sociology courses and thus may be different.*

### **COUNTING NON-STANDARD COURSES TOWARD THE MAJOR**

In addition to standard undergraduate Sociology courses offered during the academic year, certain other types of courses may be counted toward the major.

#### **Summer Session and J-Term Courses**

Sociology courses taken during the summer session at the University of Virginia are equivalent to academic-year courses and count toward the major in Sociology. Thus, both required and elective courses may be taken during the summer session.

J-Term courses do *not* count toward the major. *Note: Due to the COVID-19 pandemic, J-Term*

*courses taken in January 2021 only will be counted toward the major.*

### **Courses in Other Departments of the University or Other Institutions and Programs**

Required courses and the required six credits at the 4000 or 5000 level must be completed in the Sociology Department. For other electives, up to two courses (six credits) may be taken outside the Sociology Department. These may include courses in other departments and programs at the University of Virginia or courses taken at another institution or program. Courses taken at another institution or program would normally arise in the case of (a) transfer students; (b) students who wish to take a summer course closer to home; and (c) students who wish to participate in a study-abroad program.

All requests to count courses taken outside the Sociology Department toward the major, whether taken at the University of Virginia or elsewhere, must be approved by the Director of Undergraduate Programs.

Students who wish to count *summer or study-abroad courses* at another institution or program toward the major must request and receive written *pre-approval* from the Director of Undergraduate Programs in advance of enrollment.

### **Independent Study**

Fourth-year students with a strong academic record (a Sociology GPA of 3.2 or higher) may wish to pursue an independent study under the supervision of a faculty member (SOC 4970 - Special Studies in Sociology). Three credits of SOC 4970 can count towards the major. Enrollment in SOC 4970 requires prior approval by the Director of Undergraduate Programs. To apply for approval, a student should first develop a syllabus with the instructor who will supervise the independent study. This syllabus should indicate the planned learning goals, readings, activities, frequency of meetings with your instructor, and modes of learning assessment. The student should also complete the Independent Study Form, which is available on the Sociology website (<https://sociology.as.virginia.edu/program-forms-and-links>). The form and syllabus should be submitted to the DUP, who may ask for revisions before approval.

### **Graduate Courses and Dual-Level Courses**

Although Sociology courses at the 5000-level are designed for graduate students, some of these courses may be of interest to fourth-year students with an exceptional academic record (a Sociology GPA of 3.4 or higher). Undergraduate enrollment in a 5000-level course is at the discretion of the instructor. Undergraduate students should not normally take a 5000-level course until they have completed SOC 1010-Introductory Sociology and six courses (18 credits) in Sociology.

Occasionally the Department offers courses that have a dual listing, e.g. SOC 4053/8053. These courses are open to both undergraduate and graduate students with distinct requirements for each. Undergraduates should enroll in the lower-level course listed.

## **EXEMPTIONS AND WAIVERS**

### **Exemption from SOC 1010**

Transfer students who have transferred credits for a course in Introductory Sociology taken at another institution prior to matriculation at the University are exempt from the requirement to take SOC 1010. However, the Introductory Sociology course taken at the previous institution does not count toward the 30 credits required for the completion of the sociology major. Thus transfer students must take an additional Sociology course at any level.

### **Exemption from SOC 3130**

Students may be exempted from the requirement to take SOC 3130 - Introduction to Social Statistics, if one of the following circumstances applies:

1. The student has completed PSYC 2005 & 3006 with a “C” or better *and* either (a) is double-majoring in Psychology or (b) completed those courses prior to declaring a major in sociology.
2. The student has completed ECON 3710 with a “C” or better *and* either (a) is double-majoring in Economics or (b) completed that course prior to declaring a major in sociology.
3. The student has completed STAT 2020, STAT 2120, or STAT 3120 *and* either (a) is double-majoring in Statistics or (b) completed that course prior to declaring a major in sociology.

Exemption from SOC 3130 does not reduce the total 30 credits required for completion of the major. Thus, exempted students must complete an additional Sociology course at any level.

### **Other Exemptions and Waivers**

Students in unusual circumstances may petition the DUP and the Undergraduate Studies Committee for an exemption from a requirement or a waiver of any departmental policy relating to the major. It is the student’s responsibility to make sure that the Committee has all appropriate materials.

## **DECLARING A MAJOR IN SOCIOLOGY**

### **Deferring the Declaration of Major**

Before declaring a major in sociology, a student must first complete the prerequisite courses. (See the section above on “Requirements for the Major” for details.). Students entering their fifth semester who have not completed the prerequisites to declaring the major must *defer* their declaration for one semester while they complete the prerequisites. The Declaration of Major Deferral Form is available from the College website (<https://college.as.virginia.edu/forms>). On the form, list the Director of Undergraduate Programs as your “major contact” in the Department. You should also contact the Department’s Academic Assistant, Ms. Joyce Holleran, to let her know you plan to submit the deferral form. Otherwise, if you submit the form incorrectly, the Department may not know about it.



## **Procedure for Declaring the Major**

When you are ready to declare a major, please follow these steps.

- Step 1.** Contact the Department's Academic Administrative Assistant, Ms. Joyce Holleran, and let her know you would like to declare your major. She will assign you to a faculty advisor. If you have a preference for a particular advisor, please let Ms. Holleran know. All regular faculty serve as advisors; see the full list on the last page of this handbook.
- Step 2.** Download and fill out a copy of the declaration worksheet (available at <https://sociology.as.virginia.edu/program-forms-and-links>). The worksheet will ask you to list required and elective courses and the semester in which you took or plan to take them. With respect to future elective courses, this does not represent a commitment to take those courses. The goal is simply to plan one possible path to completing the major. To identify elective courses that you may wish to take, you can consult the current undergraduate course listing (available at <https://sociology.as.virginia.edu/undergraduate-courses>) and the University Undergraduate Record, which lists all approved courses in Sociology (<http://records.ureg.virginia.edu>).
- Step 3.** Schedule a meeting with your assigned advisor (in person or via Zoom). Bring the declaration worksheet to the meeting with your assigned faculty advisor. Your advisor should review your worksheet and discuss your broader interests in sociology. You and your advisor should then agree on a plan of study.
- Step 4.** Prepare and submit the Declaration of Major/Minor Form online through DocuSign (see instructions at <https://college.as.virginia.edu/forms>). DocuSign will route the form to your advisor for signature. Once your advisor signs it, the form will be forwarded to the Sociology Department and the University Registrar.

## **YOUR FACULTY ADVISOR**

When a student becomes a Sociology major, a faculty member will be assigned as the student's academic advisor, replacing any previous academic advisor. Students are expected to meet with their advisors at least once each semester to discuss choice of courses, progress toward fulfilling requirements, and any other questions or problems concerning the student's academic work.

Faculty office hours are posted on their office doors and on the Department [website](#). If you cannot meet during your advisor's regular office hours, contact your advisor to make an appointment.

The College schedules advising weeks in late October or early November and late March or early April. Your advisor should contact you to schedule a meeting during those weeks. However, if you do not hear from your advisor, you should take the initiative to arrange a meeting.

## CONCENTRATIONS

The Department offers two concentrations as options for sociology majors: “Crime, Law and Power” and “Global Economy, Organizations and Work.” Although a concentration is not required, students with an interest in one of these areas may find it valuable. A concentration enables students to pursue a coherent course of study focused on a particular theme and guides them in selecting the courses that allow for an in-depth exploration of that topic. Moreover, because concentrations are noted on students’ transcripts, they signal a specific course of study to graduate programs and employers.

### **Crime, Law and Power**

The Crime, Law and Power concentration may be of interest to students planning careers in law, criminal justice, politics, government, and related non-profit agencies. It provides students with a rigorous study of social theory and research to aid them in developing an understanding of crime and violence, law and the legal system, and legal and non-legal modes of exercising power in society.

### **Global Economy, Organizations and Work**

The Global Economy, Organizations, and Work concentration may be of interest to students planning careers in business, government, law, human resources, and market research. It provides students with the opportunity to study the economic sphere of social life from within the liberal arts and sciences, utilizing a social-science point of view.

### **Requirements**

Each concentration requires the completion of three courses (9 credits) focused on relevant topics. Certain courses have been pre-approved as counting toward each of these concentrations. A student may also petition the Director of Undergraduate Programs to count a course that has not been pre-approved. No more than one course (3 credits) taken outside the Department may be counted toward the concentration. To be counted toward a concentration, a course taken outside the Department must also count toward the major. A course taken at another institution or study-abroad program may be counted toward a concentration without petition if the College deems it equivalent to one of the College courses that have been pre-approved for the concentration.

### **Procedure for Declaring a Concentration**

Students may declare a concentration once they have completed all three courses with grades of C or above. To declare a concentration, follow these steps:

- Step 1.** Download the relevant Concentration Form (a PDF file) from the Sociology Department website (<https://sociology.as.virginia.edu/program-forms-and-links>).
- Step 2.** Schedule a meeting with your advisor (in person or via Zoom). Bring the Concentration Form to the meeting with your advisor. You and your advisor should discuss your interest in the concentration and agree on a plan of study.
- Step 3.** Complete the Concentration Form and submit it to the Department’s Academic Assistant, Ms. Joyce Holleran, either in paper or electronic form.

## THE DISTINGUISHED MAJORS PROGRAM

The Department of Sociology participates in the College's Distinguished Majors Program (DMP). The DMP provides qualified and motivated students with the opportunity to design and carry out an original research project under the supervision of a faculty member over the course of two semesters. This effort culminates in writing an honors thesis.

### Eligibility for Admission to the Program

- Students wishing to join the Program should have a cumulative GPA of 3.4 or higher. Students with a slightly lower GPA may be admitted, with the expectation that grades will be raised by the time of graduation (see the section on "Levels of Distinction" below).
- Students must have completed SOC 3120-Sociology Research Workshop before enrolling in the Program.

### The Application Process

Applications to the DMP should be submitted in the Spring semester of the student's third year for participation during the fourth year. In unusual circumstances, a student may request to apply in the Fall of the third year for participation during the Spring of the third year and the Fall of the fourth year. Students who are interested in this option should consult with the Director of Undergraduate Programs.

To apply to the Program, a student should follow these steps:

- Step 1.** Discuss your idea for a research project with a faculty member and, if there is a good fit, ask that faculty member to supervise your thesis. Students often seek to work with faculty they have had as instructors. Students can also identify a potential advisor by reviewing faculty members' research and teaching interests on the Sociology website.
- Step 2.** Prepare a brief description of your planned research project, as you currently envision it (it is understood that the plan will likely evolve as the project progresses) and submit it to your advisor for approval.
- Step 3.** Download and complete the DMP application form (available on the Department website at <https://sociology.as.virginia.edu/program-forms-and-links>). Email the completed form and your approved project description to Joyce Holleran at [jeh6se@virginia.edu](mailto:jeh6se@virginia.edu).

### Requirements

Participation in the Distinguished Majors Program requires the completion of two additional courses (six credits) beyond the 10 courses normally required for major.

In the first semester of the Program, normally the Fall semester of the fourth year, students must register for SOC 4980, Distinguished Majors Thesis Research. In this course, students formulate a clear research question, design their research, prepare a detailed research proposal or thesis draft, and begin data collection. If the number of Distinguished Majors is sufficient, the

Department will offer a weekly Distinguished Majors seminar taught by the DUP or another faculty member. In any case, students will meet regularly with their faculty advisors.

In the second semester of the Program, normally the Spring semester of the fourth year, students must register for SOC 4981, Distinguished Majors Thesis Writing. In this course, students complete data collection and analysis and write a finished thesis under the supervision of their faculty advisors. The thesis will be jointly graded by the student's faculty advisor and a member of the Undergraduate Committee.

### **Levels of Distinction**

Students who successfully complete the requirements of the DMP may receive their degrees with distinction. There are three levels of honors: distinction, high distinction, and highest distinction. The level of distinction awarded depends on: (1) the grade for the thesis, (2) overall performance in the Sociology major, and (3) overall College record.

The College of Arts and Sciences requires that students completing a Distinguished Majors Program earn an overall College GPA of 3.4 or higher. Importantly, the College does not round GPAs. Any student who completes the thesis but does not have an overall GPA of 3.4 or higher will receive credit for SOC 4980 and SOC 4981, but will not be able to graduate with distinction.

## **THE MINOR IN SOCIOLOGY**

Students pursuing other majors may find that some study in sociology is beneficial for their academic or career plans. For such students, the minor in sociology may be a good choice.

### **REQUIREMENTS TO COMPLETE THE MINOR**

#### **Credit requirements**

Sociology Minors are required to complete six courses (18 credits) in the program.

#### **Required Course**

Students must complete the following course with a grade of “C” or higher:

##### **SOC 1010: Introductory Sociology (3-credit course)**

Introduces the fundamental concepts and principles of sociology and the major subfields of the discipline.

#### **Elective Courses**

Minors must also complete two elective courses (6 credits) at the 4000 or 5000 level. The remaining three elective courses (9 credits) can be taken at any level.

#### **Grade Requirements**

All courses used to meet the 18-credit requirement must be letter-graded. Courses taken on a Credit/No Credit or Satisfactory/Unsatisfactory basis do not count toward the major.

*Note: The Sociology Department waived this rule during the 2020-2021 academic year due to the COVID-19 pandemic. Courses completed during the 2020-2021 academic year with grades of CR will be counted toward the minor.*

A grade of “C” or better is necessary in every course to be counted toward the minor. Students receiving less than a “C” in SOC 1010-Introductory Sociology must retake the course and receive a grade of “C” or better. Students receiving less than a “C” in an elective course will be required to take another Sociology course to complete the minor. (Elective courses where a student receives an unsatisfactory but passing grade still count toward the College’s requirement of 120 credits for graduation even though they do not count toward the major. Because the College will not give credit for taking a course twice, if SOC 1010 is re-taken, the second time will not count toward the 120-credit requirement.)

In addition, students are required to maintain a GPA of 2.0 or higher in Sociology. Students who fail to do so will be dropped from the minor.

*Note: The online Student Information System (SIS) sometimes calculates the major GPA incorrectly by ignoring courses that cannot be applied toward the major due to low grades. The Department’s calculation of the major GPA includes all Sociology courses and thus may be different.*

## **COUNTING NON-STANDARD COURSES TOWARD THE MINOR**

In addition to standard undergraduate Sociology courses offered during the academic year, certain other types of courses may be counted toward the minor.

### **Summer Session and J-Term Courses**

Sociology courses taken during the summer session at the University of Virginia are equivalent to academic-year courses and count toward the minor in Sociology. Thus, both required and elective courses may be taken during the summer session. J-Term courses do *not* count toward the minor.

*Note: Due to the COVID-19 pandemic, J-Term courses taken in January 2021 only will be counted toward the minor.*

### **Courses in Other Departments of the University or Other Institutions and Programs**

All courses to be counted toward the minor in Sociology must be taken in the Sociology Department. Thus, courses taken in another department, in another institution's summer session, in a study-abroad program, or at a previously-attended institution (for transfer students) do *not* count toward the minor.

### **Independent Study**

Fourth-year students with a strong academic record (a Sociology GPA of 3.2 or higher) may wish to pursue an independent study under the supervision of a faculty member (SOC 4970 - Special Studies in Sociology). Three credits of SOC 4970 can count towards the minor. Enrollment in SOC 4970 requires prior approval by the Director of Undergraduate Programs. To apply for approval, a student should first develop a syllabus with the instructor who will supervise the independent study. This syllabus should indicate the planned learning goals, readings, activities, frequency of meetings with your instructor, and modes of learning assessment. The student should also complete the Independent Study Form, which is available on the Sociology website (<https://sociology.as.virginia.edu/program-forms-and-links>). The form and syllabus should be submitted to the DUP, who may ask for revisions before approval.

### **Graduate Courses and Dual-Level Courses**

Although Sociology courses at the 5000-level are designed for graduate students, some of these courses may be of interest to fourth-year students with an exceptional academic record (a Sociology GPA of 3.4 or higher). Undergraduate enrollment in a 5000-level course is at the discretion of the instructor. Undergraduate students should not normally take a 5000-level course until they have completed SOC 1010-Introductory Sociology and six courses (18 credits) in Sociology.

Occasionally the Department offers courses that have a dual listing, e.g. SOC 4053/8053. These courses are open to both undergraduate and graduate students with distinct requirements for each. Undergraduates should enroll in the lower-level course listed.

## **EXEMPTIONS AND WAIVERS**

### **Exemption from SOC 1010**

Transfer students who have transferred credits for a course in Introductory Sociology taken at another institution prior to matriculation at the University are exempt from the requirement to

take SOC 1010-Introductory Sociology. However, the Introductory Sociology course taken at the previous institution does not count toward the 18 credits required for the completion of the sociology minor. Thus transfer students must take an additional sociology course at any level.

### **Other Exemptions and Waivers**

Students in unusual circumstances may petition the DUP and the Undergraduate Studies Committee for an exemption from a requirement or a waiver of any departmental policy relating to the minor. It is the student's responsibility to make sure that the Committee has all appropriate materials.

## **DECLARING A MINOR IN SOCIOLOGY**

### **Procedure for Declaring the Minor**

Students sometimes know early on that they wish to complete a minor. Other students decide to declare a minor after they find they have already fulfilled all or almost all of the requirements. When you are ready to declare a minor, please follow these steps.

- Step 1.** Contact the Department's Academic Administrative Assistant, Ms. Joyce Holleran, and let her know you would like to declare your minor. She will answer any questions you may have and will direct you to a member of the faculty Undergraduate Committee.
- Step 2.** Schedule a meeting with that faculty member (in person or via Zoom) to discuss your interests in sociology and the specific courses you would like to take. You and the Undergraduate Committee member should agree on a plan of study. *Note: If you have already completed or almost completed the requirements for the minor, this step is optional.*
- Step 3.** Prepare and submit the Declaration of Major/Minor Form online through DocuSign (see instructions at <https://college.as.virginia.edu/forms>). *Be sure to check the box indicating that this is a minor declaration.* DocuSign will route the form to the Undergraduate Committee member for signature. Once signed, the form will be forwarded to the Sociology Department and the University Registrar.

### **Changing a Major to a Minor**

Students sometimes wish to change their status from a major to a minor. For example, a student who is double-majoring may find that she or he cannot complete all the requirements for both majors. In that case, you should follow the procedure above for declaring the minor, but be sure to let Ms. Holleran know you are switching from a major to a minor.

## GENERAL INFORMATION

### **Second Writing Requirement**

Most 4000-level Sociology courses and some 3000-level courses can be used to meet the College's Second Writing Requirement (SWR). If a course meets this requirement, the syllabus should make that clear. In case of uncertainty, students should ask the instructor whether a particular course meets the SWR.

### **Enrolling in a Course that is Restricted or Full**

During registration (after early registration) there are many occasions when a course is full or restricted. In these cases students have the option of adding their names to the waitlist in SIS. In special cases only, a student may ask the instructor of the course to grant ad hoc permission to enroll. This approach does *not* guarantee enrollment, however, as the instructor has discretion to maintain or override enrollment limits.

### **Dropped Enrollment in a Course**

If a student does not appear at the first class meeting, and does not contact the instructor in advance, the instructor reserves the right to cancel the student's enrollment in that course.

### **Prizes**

The Department annually awards two undergraduate prizes: The Commonwealth Prize for the Best Undergraduate Paper in a Sociology course, and the Prize for the Outstanding Distinguished Majors Thesis. Faculty members nominate student papers for these awards.

### **Degrees with Distinction**

Students may earn a degree with distinction by successfully completing the Distinguished Majors Program (see the section on "The Distinguished Majors Program" above) or by achieving an overall College of Arts and Sciences GPA of 3.6 or higher.

### **Applying for Graduation**

All fourth-year students will receive information from the College regarding graduation procedures. Students must officially apply for graduation via SIS. If you have any questions regarding your progress in the major, or what requirements you may still need to complete, you should contact the Undergraduate Administrative Assistant for help.

Degree Applications are due:

- By October 1 if the degree is to be conferred in December
- By February 1 if the degree is to be conferred in May
- By July 1 if the degree is to be conferred in August.

### **Students Graduating in August or December**

Sociology majors who graduate in August or December do not have a degree ceremony at those times. In the following Spring you will receive an invitation to attend the May ceremony. Please reply to the invitation as soon as possible. Once the Department knows you wish to attend the ceremony, you will be added to the graduation e-mail list so that you will receive important information about the Sociology degree ceremony.



## SOCIOLOGY FACULTY: AREAS OF SPECIALIZATION & DEGREE INSTITUTION

**Aviles, Natalie** (UC San Diego)

Health and Medicine  
Science and Technology Studies  
Cultural Sociology  
Public Policy

**Bair, Jennifer** (Duke)

Sociology of Development  
Economic Sociology  
Gender & Work, Labor Markets  
Globalization

**Buckelew, Rose** (Duke)

Race & Ethnicity  
Crime and Deviance  
Mental Health  
Medical Sociology

**Foster, B. Brian** (UNC Chapel Hill)

Race and Ethnicity  
Racial Stratification/Inequality  
Qualitative Methods

**Gorman, Elizabeth** (Harvard)

Work, Occupations, Professions  
Organizations  
Gender & Work  
Research Methods

**Greenland, Fiona** (Michigan)

Social Theory  
Sociology of Culture  
Crime and Deviance  
Art/Science Studies

**Guterbock, Thomas** (Chicago)

Social Capital and Community  
Political Sociology  
Survey Research Methods

**Hunter, James D.** (Rutgers)

Sociology of Culture  
Sociology of Religion  
Sociology of Knowledge  
Social Change

**Kumar, Krishan** (Kent)

Social & Political Thought  
Political Sociology  
Sociology of Culture  
Comparative-Historical Sociology

**Makarova, Ekaterina** (Manchester, UK)

Urban Sociology  
Social Change  
Sociology of Religion  
Eastern Europe & Central Asia

**Mullins, Ian** (UC San Diego)

Political Sociology  
Cultural Sociology  
Knowledge and Technology

**Olick, Jeffrey** (Yale)

Sociology of Culture  
Social Theory  
Historical Sociology

**Parham, Angel Adams** (Univ. of Wisconsin-Madison)

Sociology of Globalization  
Race and Ethnicity

**Polillo, Simone** (Pennsylvania)

Comparative Historical Sociology  
Economic Sociology  
Social Theory

**Press, Andrea** (UC Berkeley)

Media Studies/Communication  
Sociology of Culture  
Social Theory

**Pugh, Allison** (UC Berkeley)

Sociology of Culture  
Sociology of Family  
Qualitative Methods  
Gender

**Reed, Isaac** (Yale)

Cultural Sociology  
Historical Sociology  
Social Theory

**Roksa, Josipa** (New York University)

Social Inequality  
Sociology of Education  
Stratification

**Skubby, David** (University of Akron)

Sociology of Childhood  
Sociology of Mental Health and Illness  
Sociology of Self

**Slez, Adam** (Univ. of Wisconsin-Madison)

Political Sociology  
Comparative-Historical Sociology  
Quantitative Methods  
Spatial Data Analysis

**Sullivan, Teresa A.** (University of Chicago)

Labor Force Demography  
Sociology of Work  
Social Problems

**Vickerman, Milton** (New York University)

Race & Ethnicity  
Social Stratification  
Sociology of Religion  
Immigration & Citizenship Studies

**Wang, Yingyao** (Yale)

Economic and Political Sociology  
Comparative and Historical Sociology  
Sociology of Development

**Wilcox, W. Bradford** (Princeton)

Sociology of Family  
Sociology of Religion